



AUSTRALIA

VOLUNTARY SUPERANNUATION CONTRIBUTION FORM

SECTION 1 - YOUR PERSONAL DETAILS

Employee Number: _____

Surname: _____ First Name: _____

Address: _____

SECTION 2 – CONTRIBUTION OPTIONS

You may choose to commence, change or cancel your voluntary contribution options through salary sacrifice.

Which of the following would you like to do? (Select one box only.)

<input type="checkbox"/>	Commence regular voluntary contributions through salary sacrifice. (Go to Section 3)
<input type="checkbox"/>	Change my existing voluntary contributions through salary sacrifice. (Go to Section 3)
<input type="checkbox"/>	Cancel my existing voluntary contributions through salary sacrifice. (Go to Section 4)

SECTION 3 – COMMENCE OR CHANGE CONTRIBUTIONS THROUGH SALARY SACRIFICE

How much would you like to contribute via pre-tax contribution (salary sacrifice)?

Please select from the options below for your salary sacrifice contribution. **Please note that should you elect to defer a specific dollar amount per pay period (versus a % of compensation) that the compensation deferred through Salary Sacrifice cannot exceed 100% of the compensation paid per each pay period in each category.**

If this is a change to your existing contribution, please indicate the new contribution you wish to make.

	I wish to contribute ____% of my gross salary OR \$ _____per pay period*.
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SECTION 4 – CANCEL CONTRIBUTIONS VIA PAYROLL DEDUCTION

	I wish to cancel my existing voluntary contributions through salary sacrifice.
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Please send the completed form to [ERC](#). Please allow two week notice.

SECTION 5 –DECLARATION

I authorize Adobe Systems Pty. Ltd. to deduct my contributions as shown above from my pay each pay period and remit them to my superannuation plan. I understand the monthly deduction is deposited in the following month.

I acknowledge that it is my obligation to ensure any salary sacrificing arrangements do not breach the Concessional Contributions Cap set at \$25,000 for all individuals regardless of age.

Any breach of this cap will result in individuals having to pay an excessive tax to the [Australian Taxation Office](#), which is levied at your marginal (average) rate of tax.

Signature: _____ Date: __/__/__

Authorization: _____ Date: __/__/__

For additional information regarding Salary Sacrificing Superannuation, please visit the ATO website. The web address is www.ato.gov.au/super . We recommend that you contact Financial Decisions (02 9997 4647) to discuss your personal circumstances before entering into a salary sacrifice arrangement.