



How to Use Commuter Check

Adobe's Commute Alternatives Program helps employees find alternative transportation to and from work that is convenient, affordable and sustainable.

The commute program provides all employees with a \$150/month subsidy for transit/vanpooling and transit parking, or a \$20/month subsidy for biking. Employees are eligible for one type of subsidy per month. Please keep in mind that the \$150 subsidy is for transit/vanpooling and transit parking combined. You may divide the \$150 between each of these modes however you choose.

- The commuter dollars provided by Adobe are provided free of any payroll implications and are in no way linked to your paycheck. It is provided for you to use as needed.
- The commuter dollars count toward the IRS' monthly pre-tax commuter benefits cap of \$300 for transit and \$300 for parking. Only orders that exceed Adobe's \$150 subsidy will be deducted pre-tax from your payroll, up to the respective \$300 monthly caps. Amounts exceeding the \$300 monthly caps will require payment via personal credit card.
- For example: a monthly order of \$300 will be broken down as: \$150 subsidized by Adobe, \$150 deducted pre-tax from payroll.

Contents

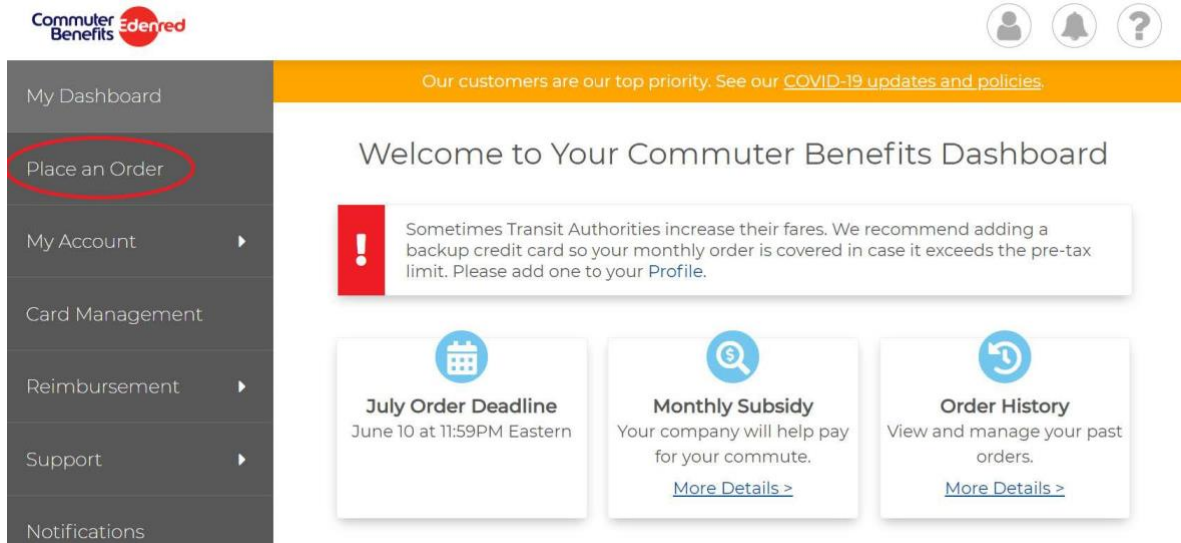
Getting Started	1
Selecting Commute Methods	2
Making Your Commuter Choice	3
Selecting the Amount	3
Placing Your Order	4
Editing Your Order	6

Getting Started

To get started with your Commuter Check account:

1. Go to login.commuterbenefits.com to sign up for your account
2. Enter 1100 when prompted for company ID
3. Enter your First Name, Last Name, and Zip Code
4. Create a Username and Password

Once logged in, go to 'Place an Order' on the left side.



Selecting Commute Methods

Select the commute method(s) that you use most frequently and enter your home & work zip codes.


1 Your Commute

2 Choose Product


3 Check Out

How do you commute to work each day?


Select a commuting method below to get started. You can add additional products before checkout.




Train
Use for all train, subway, commuter rail and trolley services.




Bus
Choose a prepaid card or a pass from your local transit authority.




Vanpool
A great option with vans that hold 5 to 15 commuters.



Ferry
Avoid traffic while taking in some scenery.



Parking
Includes prepaid cards, direct pay, vouchers and cash reimbursement.



Biking
Includes bike equipment and repairs at bike shops.


1 Your Commute

2 Choose Product


3 Check Out

[Back to commuting methods](#)

Enter your home and work ZIP Codes.



HOME
94103



WORK
95110

Next

Last updated: 05/2023

Making Your Commute Choice

For Public Transit or Vanpool:

Train Products

Let's take care of your order by selecting from the options below.

Search transit

Back to zip codes

Most Popular Local Transit Authorities

Results per page 5

Commuter Check Prepaid Mastercard®
More details > Select

Clipper E-Cash
Offered by Clipper
More details > Select

MUNI Adult Monthly *A* Fast Pass - \$94.00
Offered by Clipper Select

Choose to receive a Commuter Check MasterCard that can be used towards all public transit / vanpool (**recommended if using for multiple modes*), select to have the funds applied directly to your transit card (e.g. Clipper), or add a monthly pass to your transit card.

Back to products

Your Order Details

Product: Commuter Benefits Prepaid Mastercard® - AS

Monthly transit expense ? 150

Date of Birth ? 06/01/2018

Automatically place this order each month?
Yes No

Are there any months you do not need this order?
Yes No

Next

Selecting the Amount

The first \$150 of your order is completely subsidized by Adobe. To take advantage of the full subsidy amount only, enter 150 under the monthly transit expense. Any amount between \$150 and up to \$300 (the monthly transit and vanpool pre-tax cap set by the IRS) will be automatically deducted pre-tax from your paycheck. Any amount greater than \$300 will require payment via credit card.

For example, a monthly transit order of \$300 will be broken down as: \$150 subsidized by Adobe, \$150 deducted pre-tax from payroll.

Placing Your Order

Your order is ready to check out! Once checked out, this will appear as a pending order on your dashboard until the 10th of the month. You may edit or delete your order while it is pending. All orders for a given month must be placed by the 10th of the prior month to be processed in time for the first of the following month.

✓ Your Commute 2 Choose Product 3 Check Out

Your Cart

Transit Products

Product	Qty	Recurring	Opt-Out	Cost	
Commuter Benefits Prepaid Mastercard® - AS	1	Yes	None	\$150.00	Edit Delete

Proceed to Checkout

For Transit Parking:

**If you are ordering parking in addition to transit/vanpool, select the parking icon below your transit product order before proceeding to checkout.*

✓ Your Commute 2 Choose Product 3 Check Out


Your Cart

Transit Products

Product	Qty	Recurring	Opt-Out	Cost	
Commuter Benefits Prepaid Mastercard® - AS	1	Yes	None	\$150.00	Edit Delete

Proceed to Checkout

Or continue ordering from the products below.





Parking
Includes prepaid cards, direct pay, vouchers and cash reimbursement.


To get started with your transit parking order, select your preferred method of parking and payment. Then follow the prompts to order your desired payment option.


[Back to ZIP Codes](#)


Tell us about your parking habits


☐ I park at a meter


☐ I have an account with a provider


☐ I pay with a debit/credit card


☐ I pay cash for parking


☐ I park at caltrain

If ordering the Commuter Check Prepaid MasterCard option:

[Back to parking habits](#)

Here are your best options.



Commuter Check Prepaid Mastercard®

A reloadable prepaid card that can only be used for qualified parking expenses where Debit Mastercard®, Maestro® cards and NYCE® cards are accepted.

[More details >](#)

Select

[Back to products](#)

Your Order Details

Monthly parking expense ?

150

Date of Birth ?

06/01/2018 ✕ 📅

Automatically place this order each month?

☒ Yes
 ☐ No

Are there any months you do not need this order?

☐ Yes
 ☒ No

Next

The first \$150 of your order is completely subsidized by Adobe. To take advantage of the full subsidy amount only, enter '150' under the monthly parking expense. Any amount between \$150 and up to \$300 (the monthly parking pre-tax cap set by the IRS) will be automatically deducted pre-tax from your paycheck. Any amount greater than \$300 will require payment via credit card.

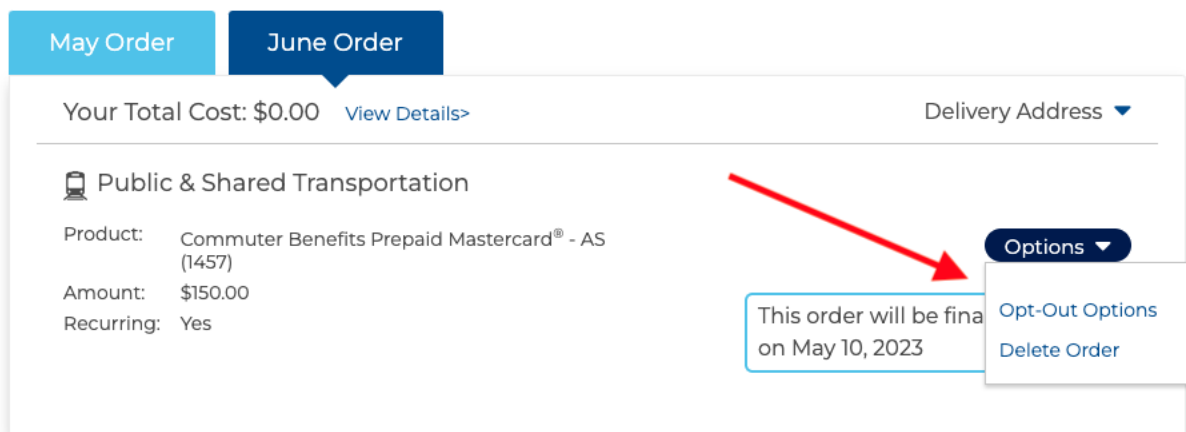
*Please keep in mind that if you have already placed a transit order, the \$150 subsidy counts towards that order first. Any leftover amount from the subsidy will go towards transit parking next. The IRS allows up to \$300 a month in pre-tax salary to be used for transit/vanpool *and* \$300 a month in pre-tax for transit parking. That combines to a total of \$600 in pre-tax funds that can be used for both transit/vanpool and transit parking. Adobe only subsidizes the first \$150 of these pre-tax funds.

For example, a monthly transit parking order of \$300 will be broken down as: \$150 subsidized by Adobe, \$150 deducted pre-tax from payroll.

*If a monthly transit/vanpool order of \$150 has already been placed, and a monthly transit parking order of \$300 is placed, the breakdown will be: \$150 for transit/vanpool subsidized by Adobe, \$300 for transit parking deducted pre-tax from payroll.

Editing Your Order

From your benefits Dashboard, click Options and select the appropriate action to opt-out, or delete your current order.



The screenshot displays the Adobe Benefits Dashboard interface. At the top, there are two tabs: 'May Order' (highlighted in blue) and 'June Order'. Below the tabs, the 'Your Total Cost: \$0.00' is shown with a 'View Details>' link. To the right, there is a 'Delivery Address' dropdown. The main section is titled 'Public & Shared Transportation' with a bus icon. It lists the following details: Product: Commuter Benefits Prepaid Mastercard® - AS (1457), Amount: \$150.00, and Recurring: Yes. A red arrow points from the 'Options' dropdown button to the 'Opt-Out Options' and 'Delete Order' links. A blue box contains the text: 'This order will be finalized on May 10, 2023'.

Please visit benefits.adobe.com for more information, or contact commute@adobe.com for any assistance with the Commuter Check program.