



## Veer Manager FAQ's

Veer is intended to guide you and your employee through a leave of absence journey, but your employee is still responsible to both file and provide updates related to their leave directly with Adobe's leave administrator Lincoln Financial Group.

1. **Q: How do I log into Veer?**

**A:** If you're on the Adobe Network, sign in through Okta [here](#). If you're not on the network, you'll need to log on with your Adobe email and AdobeNET password to get started.

2. **Q: Can I still use Veer for my personal leave in additional to the manager view?**

**A:** Yes, you can toggle between your manager view and employee profile by clicking the applicable profile up in the right-hand corner.

3. **Q: Where can I direct my employee if they have questions about their leave?**

**A:** They can reach out to Lincoln Financial Group at 888-873-5476 or [AdobeAdmin@lfg.com](mailto:AdobeAdmin@lfg.com) with any questions related to their leave of absence.

4. **Q: What types of leave does Veer support?**

**A:** Currently Veer supports all leaves of absence in the U.S. including Parental, Medical, Family Care, Military, and Personal leaves.

5. **Q: How can my employee share their leave timeline with me?**

**A:** They can navigate to *Profile & settings* in the top right corner and there they can share their leave timeline with you.

6. **Q: How can I turn off the manager notification emails coming from Veer?**

**A:** Navigate to *Profile & Settings* in the top right corner and there you can both update communications preferences and/or suspend Veer service, meaning it will clear out their profile.

7. **Q: Can I use Veer on my phone or tablet?**

**A:** Yes, Veer is mobile/tablet responsive.

8. **Q: What if the leave timeline on Veer is different than what Lincoln or Adobe tells me?**

**A:** If the timeline provided in Veer conflicts with either what Lincoln or your employee has advised make sure to let your employee know to make the update on their profile and the change will flow over to the manager view.