

**Procedure
for
Activation of
UAN
and
Updation of
KYCs &
Nomination
by Member**



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Since 1989

www.dkmonline.com

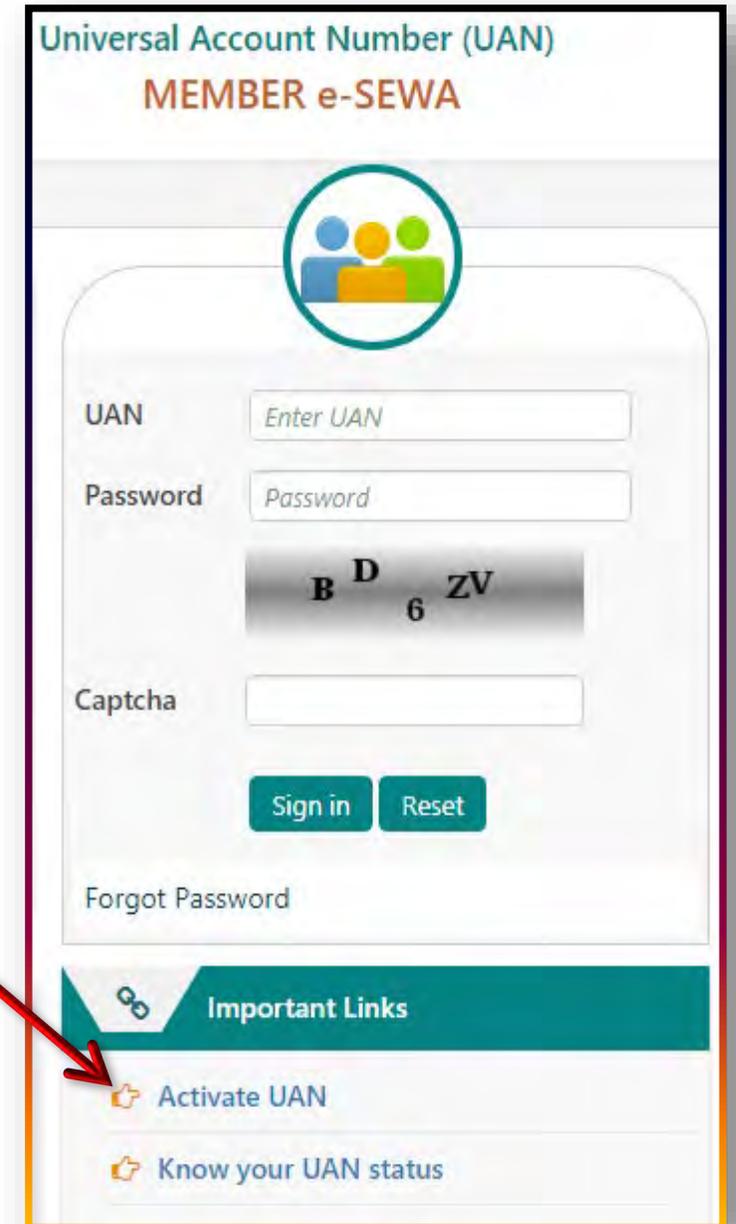
Activation of Universal Account Number (UAN)

Visit at

<https://unifiedportal-mem.epfindia.gov.in/memberinterface/>

and click on

Activate UAN



Universal Account Number (UAN)
MEMBER e-SEWA



UAN

Password

B^D 6 ZV

Captcha

[Forgot Password](#)

Important Links

- [Activate UAN](#)
- [Know your UAN status](#)

Activate Your Uan

<input checked="" type="radio"/> UAN	<input type="text"/>
<input type="radio"/> Enter Member ID	-- Select State -- <input type="text"/> Region <input type="text"/> Office <input type="text"/> Est Id <input type="text"/> Est Ext
<input type="radio"/> AADHAAR	<input type="text"/>
<input type="radio"/> PAN	<input type="text"/>
Name *	<input type="text"/>
Date of Birth *	DD/MM/YYYY <input type="text"/>
Mobile No. *	<input type="text"/>
Email Id	<input type="text"/>
Captcha *	<input type="text"/>
<input type="button" value="Get Authorization Pin"/> <input type="button" value="Back"/>	

Enter
UAN
Name
Date of Birth
Mobile No.
Email id
Captcha
Get Authorisation PIN

<input type="checkbox"/> I Agree	<input type="text"/>
OTP Id	<input type="text"/>
Enter OTP *	<input type="text"/>
<input type="button" value="Validate OTP and Activate UAN"/> <input type="button" value="Back"/>	

Click on
I agree
Enter OTP
Validate OTP

OTP
One-time Password

Updation of KYCs

PLEASE UPDATE YOUR KNOW YOUR CUSTOMER

(KYC) DETAILS AT MEMBER e-SEWA TO AVAIL

QUICK AND HASSLE FREE ALL THE EPFO'S SERVICES

Visit at

<https://unifiedportal-mem.epfindia.gov.in/memberinterface/>

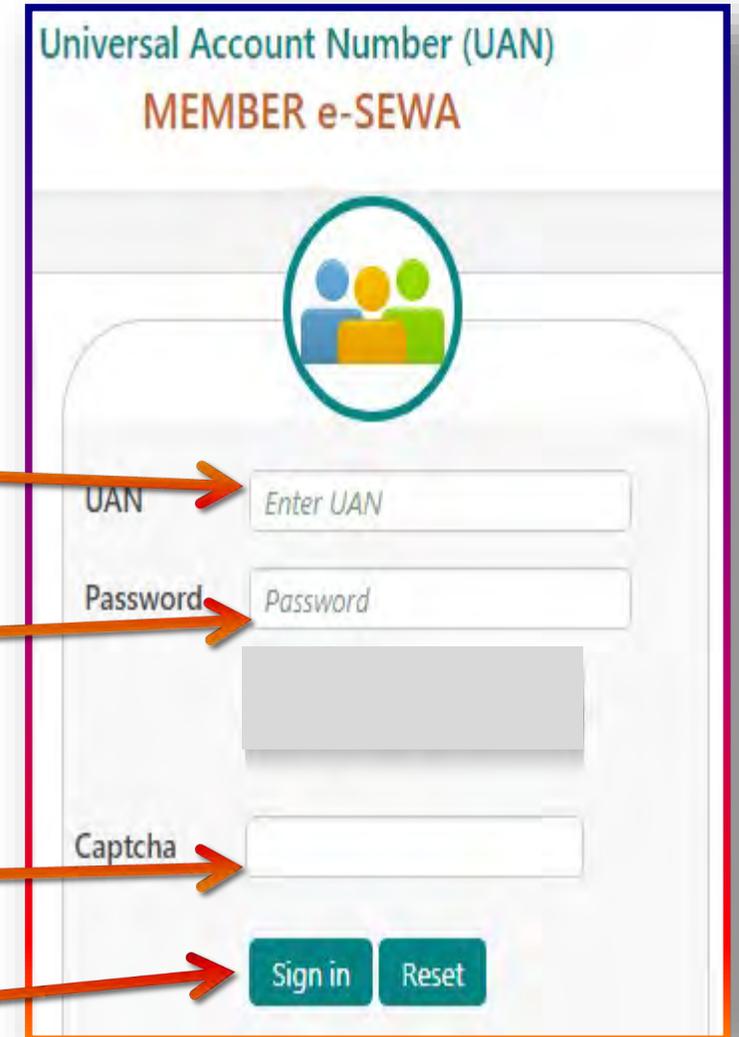
Enter

UAN

Password received on
Mobile/Changed Password

Captcha

Sign in



Universal Account Number (UAN)
MEMBER e-SEWA



UAN

Password

Captcha

The screenshot shows the login page for EPF members. It features a header with the text 'Universal Account Number (UAN)' and 'MEMBER e-SEWA'. Below the header is a circular icon representing a group of people. The main form area contains four input fields: 'UAN' (with placeholder 'Enter UAN'), 'Password' (with placeholder 'Password'), a greyed-out field, and 'Captcha'. At the bottom of the form are two buttons: 'Sign in' and 'Reset'. Orange arrows from the text on the left point to each of these elements: 'UAN' to the first input field, 'Password received on Mobile/Changed Password' to the second input field, 'Captcha' to the captcha input field, and 'Sign in' to the 'Sign in' button.

Update Mandatory KYCs Bank, PAN and Aadhaar

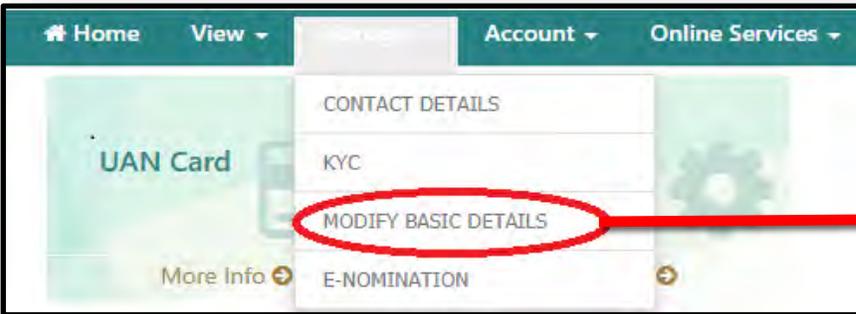


The screenshot shows the EPFO online services interface. At the top left is the EPFO logo. The header text reads "EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA" and "MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA". A navigation bar contains "Home", "View", "Manage", "Account", and "Online Services". The main content area is titled "Add KYC" and has a sub-tab "KYC". Below this is a table with columns: "Select", "Document Type", "Document Number", "Name as per Document", and "Other". There are three rows for "Bank", "PAN", and "AADHAAR". Each row has a checkbox, a text input field for the document number, a text input field for the name, and an "IFSC" input field for the Bank row. A red arrow points from the "KYC" tab to the "Bank" row, and another red arrow points from the "Bank" row to the "Save" button.

Select	Document Type	Document Number	Name as per Document	Other
<input type="checkbox"/>	Bank	<input type="text" value="DOCUMENT NUMBER"/>	<input type="text" value="NAME AS PER DOCUMENT"/>	<input type="text" value="IFSC"/>
<input type="checkbox"/>	PAN	<input type="text" value="DOCUMENT NUMBER"/>	<input type="text" value="NAME AS PER DOCUMENT"/>	
<input type="checkbox"/>	AADHAAR	<input type="text" value="DOCUMENT NUMBER"/>	<input type="text" value="NAME AS PER DOCUMENT"/>	

Click on Save  

Process flow for online request for Correction in Name, Date of Birth and Gender as per Aadhaar



A screenshot of the 'Modify Basic Details' form. The form contains the following fields and options:

- N version 13 Please Enter Aadhaar no. *: Not Available
- Name*: SA [REDACTED]
- Date of Birth*: 23 [REDACTED]
- Gender*: Male (selected), Female, Transgender
- Is Establishment Closed?: No (selected), Yes
- Select Employer: MADHUS COATS LTD (Insurance number: 00)
- Update Details button

At the bottom, there is a note: ****Note: Changes requested should be as per Aadhaar**

FOR MORE DETAILS PLEASE VISIT AT

https://www.epfindia.gov.in/site_docs/PDFs/Circulars/Y2017-2018/Name_correction_process.pdf

Correction details in Permanent Account Number (PAN) as per Aadhaar

Online Application for Correction

<https://tin.tin.nsdl.com/pan/correctiondsc.html>

For more details, please visit at

<https://tin.tin.nsdl.com/pan/InstructionsCorr.html>

<https://www.tin-nsdl.com/services/pan/pan-index.html>

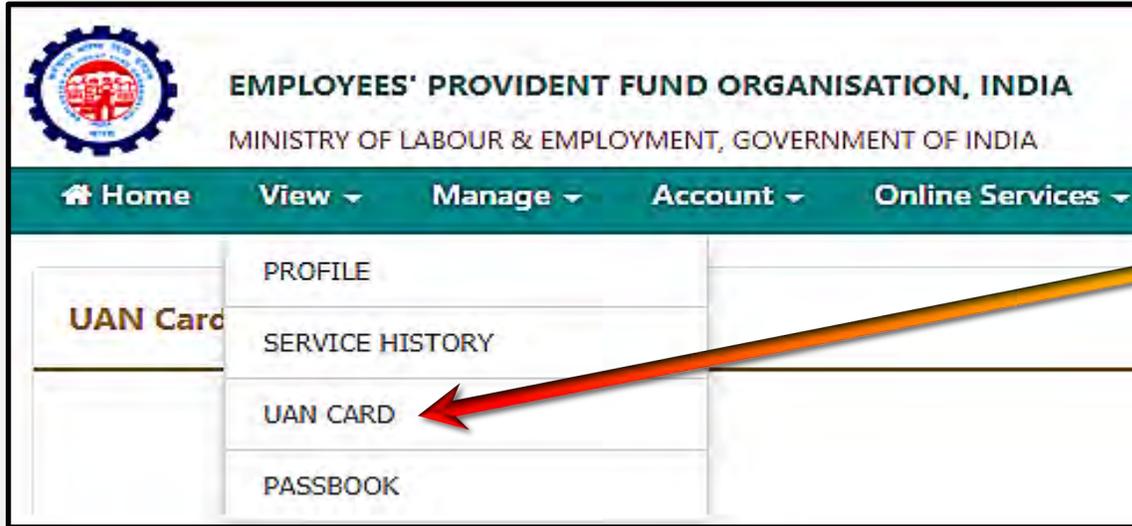
Please submit copy of Aadhaar with Date of Birth in **dd/mm/yyyy format**
alongwith PAN correction application

For more details for Aadhaar, please visit at >> <https://uidai.gov.in>

Other facilities at
MEMBER e-SEWA



Download UAN Card



EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

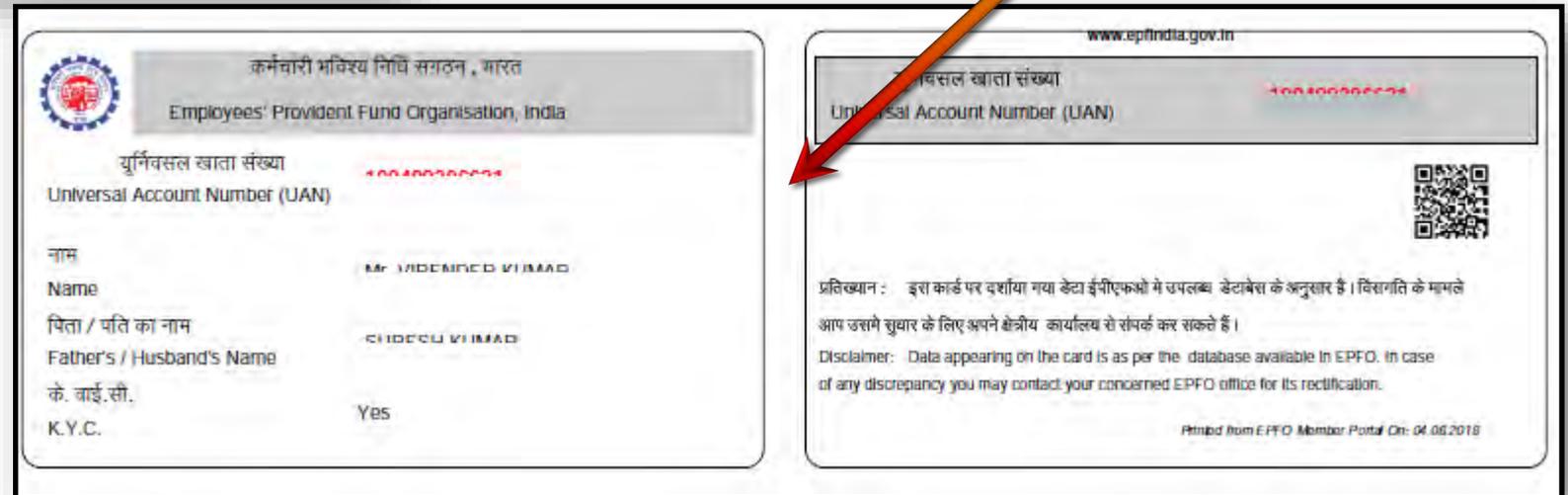
Home View Manage Account Online Services

UAN Card

- PROFILE
- SERVICE HISTORY
- UAN CARD**
- PASSBOOK

Click on
UAN Card

UAN Card



www.epfindia.gov.in

कर्मचारी भविष्य निधि संगठन, भारत
Employees' Provident Fund Organisation, India

युनिवर्सल खाता संख्या
Universal Account Number (UAN) 100100000000

नाम
Name Mr. VIDMEND KUMAR

पिता / पति का नाम
Father's / Husband's Name SHYAM KUMAR

के.वाई.सी.
K.Y.C. Yes

युनिवर्सल खाता संख्या
Universal Account Number (UAN) 100100000000

QR Code

प्रतिबन्धन : इस कार्ड पर दर्शाया गया डेटा ईपीएफओ में उपलब्ध डेटाबेस के अनुसार है। विरागति के मामले आप उसीमें सुधार के लिए अपने क्षेत्रीय कार्यालय से संपर्क कर सकते हैं।
Disclaimer: Data appearing on the card is as per the database available in EPFO. In case of any discrepancy you may contact your concerned EPFO office for its rectification.

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Change Password

EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Home View Manage Account Online Services

Change Password CHANGE PASSWORD

Old Password *

New Password *

Confirm New Password *

Change Mobile & E-mail

EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Home View Manage Account Online Services

Change Contact Details CONTACT DETAILS

KYC

Registered Mobile No. Change Mobile No.

Registered Email ID Is. Change E-Mail Id

Online Claim and Transfer facilities



The screenshot displays the homepage of the Employees' Provident Fund Organisation (EPFO) of India. At the top left is the EPFO logo. The header text reads "EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA" and "MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA". A navigation bar contains "Home", "View", "Manage", "Account", and "Online Services". The "Online Services" dropdown menu is open, showing "CLAIM (FORM-31,19&10C)", "TRANSFER REQUEST", and "TRACK CLAIM STATUS". A red arrow points from the "Online Services" menu to the "CLAIM" option, and another red arrow points from the "CLAIM" option to the "TRACK CLAIM STATUS" option. Below the navigation bar are two main service tiles: "UAN Card" and "Account Settings", each with a "More Info" link.

If online Service option is not working, please submit form(s) in hardcopy.

Forms are available at

http://epfindia.com/site_en/Downloads.php?id=sm8_index

E-NOMINATION



The screenshot shows the EPFO website interface. At the top left is the EPFO logo. The header text reads "EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA" and "MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA". Below the header is a navigation bar with "Home", "View", "Manage", "Account", and "Online Services". The main content area shows a "UAN Card" section with a list of options: "CONTACT DETAILS", "KYC", "MODIFY BASIC DETAILS", and "E-NOMINATION". A red arrow points to the "E-NOMINATION" option. There is also a "More Info" link with a question mark icon.

NECESSITY OF FRESH NOMINATION

A fresh nomination becomes necessary in the following cases:

- ❖ Where a bachelor member gets married subsequently;
- ❖ Where the nominee predeceases the member;
- ❖ Where the member has divided the provident fund amongst two or more nominees and one of them predeceases the member.

Upon executing a fresh nomination the earlier nomination is automatically annulled and replaced by the fresh nomination.

RIGHT TO REVISE NOMINATION

The member has right to revise his nomination as many times as he desires and in such case, the last nomination existing at the time of death of member shall alone prevail.

if E-Nomination option is not working, please fill Nomination Form -2 in hardcopy.

Form 2 is available at

<http://www.dkmonline.com/download/form-2-nomination-form/?wpdmdl=421>

Meaning of family for Nomination Form

Family means

Provident Fund

MALE MEMBER

His wife,
His children, whether married or unmarried
His dependent parents
His deceased son's widow and children

FEMALE MEMBER

Her husband,
Her children, whether married or unmarried
Her dependent parents
Her husband's, dependent parents
Her deceased son's widow and children

Pension Fund (EPS)

Spouse

and

Sons and daughters includes child legally adopted
by the member below 25 years of age

Process for downloading Member's Passbook

Log-In to View Passbook

User Name :

Password:

Captcha :

Visit at
<https://passbook.epfindia.gov.in/MemberPassBook/Login.jsp>

Enter
UAN
Member e-Sewa Password

The facility of Passbook is not available for Members' of Provident Fund Trust
For Passbook of PF Trust Members, please visit at <https://www.dkmsince1968.com/Login.aspx>

Establishment Search Facility

Employees' Provident Fund Organisation has started Establishment Search Facility

<https://unifiedportal-epfo.epfindia.gov.in/publicPortal/no-auth/misReport/home/loadEstSearchHome/>

Advantages of Establishment Search Facility

Members	Can check whether their employer has remitted dues and if yes, whether his/her name appears in the list of employees. If yes, then only the e-passbook upto that month will be available on the Member Portal.
Employers	Can check whether the remittances made by them have reflected in the list of payments and whether the member pass book against any ECR has been made available. If yes, it will be available for download on login to the employer portal.
Principal Employers	Can check the remittances by their contractor establishments and the names of their contractual employees.

New App for EPFO services

UMANG (Unified Mobile Application for New-age Governance) is envisaged to make e-governance. UMANG provides a single platform for all Indian Citizens to access pan India e-Gov services ranging from Central to Local Government bodies and other citizen centric services.

For more details please visit at <https://web.umang.gov.in/web/#/> and http://www.epfindia.com/site_docs/PDFs/Circulars/Y2017-2018/IS_UMANGApp_16062.PDF

To know about Short Code SMS Service, please visit at https://www.epfindia.gov.in/site_docs/PDFs/MiscPDFs/Short_Code_SMS_Service.pdf

Please inform details of e-services provided by EPFO through the UMANG App to all the Employees

- ❖ Employee Centric services (View EPF Passbook, Raise claim, Track Claim),
- ❖ Employer Centric Services (Get remittance details by establishment ID, Get TRRN Status),
- ❖ General Services (Search Establishment, Search EPFO Office, Know Your claim Status, Account details on SMS, Account details on Missed Calls),
- ❖ Pensioner Services (Pension Passbook, Update Jeevan Praman),
- ❖ eKYC services (Aadhaar Seeding).

Useful Web-sites/Links

Provident Fund Forms	http://www.dkmonline.com/resources/downloads http://epfindia.com/site_en/Downloads.php?id=sm8_index
MEMBER e-SEWA	https://unifiedportal-mem.epfindia.gov.in/memberinterface/
Provident Fund – Orders/Circulars	https://www.epfindia.gov.in/site_en/circulars.php?id=sm7_officeUse
Minimum wages in India	https://paycheck.in/main/salary/minimumwages
Employees' Provident Fund Organisation	https://www.epfindia.gov.in/site_en/SiteMap.php
EPFiGMS (Register your Grievance)	http://epfigms.gov.in/
Pensioner's Portal	https://mis.epfindia.gov.in/PensionPaymentEnquiry/
Know Which Claim Form to Submit	http://epfindia.com/site_en/WhichClaimForm.php?id=sm2_innerPage
Process of Change in Members' Details	http://www.epfindia.com/site_docs/PDFs/MiscPDFs/ChangeName_Process.pdf

Thank You

DKKM

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Since 1989

www.dkmonline.com

www.facebook.com/dkmonline

<https://www.linkedin.com/company/dkm-online-pvt-ltd>